

# *Violence in the Workplace ~ Supervisor Training*

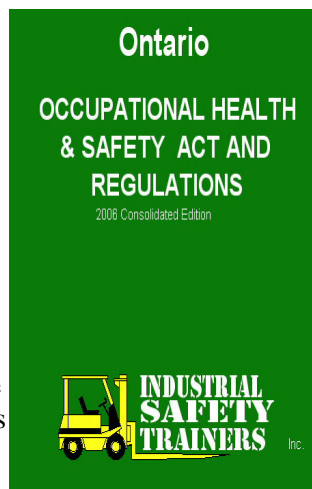
**Bill 168 has passed!**  
**By law, every employer is required**  
**to train their supervisory staff**

## **7 THINGS SUPERVISORS NEED TO KNOW ABOUT VIOLENCE IN THE WORPLACE**

1. **What are the warning signs?**
2. **What is workplace violence?**
3. **Do you have bullies in your workplace?**
4. **Prevention and early intervention**
5. **An overview of Bill 168**
6. **What Bill 168 means to employers and supervisors**
7. **Investigation into harassment and violence in the workplace**

### **NEW DUTIES ON EMPLOYERS**

This new Bill imposes specific duties on employers to prepare and implement workplace violence and harassment policies and programs; conduct workplace violence assessments and report the results; and provide training and information for workers. It is the duty of an employer to educate their employees of the policies and procedures of the company. Most businesses will find it necessary to provide additional training to supervisors so they are able to identify what may be considered as Violence in the Workplace and how to handle situations. Employers will be well advised to be able to demonstrate that training has been provided to all employees, that training is documented and knowledge can be verified.



**WORKSHOP LENGTH:** 4 hours  
**COURSE INCLUDES:** Workbook, sample forms and templates, certificate of completion, and a Record of Training  
**LOCATION:** Public or Private on-site  
**COST:** \$139 per person. Minimum of 5 people for private on-site training

### **WHO SHOULD ATTEND THIS COURSE?**

- Managers and Supervisors**
- Any person who is in authority of another person**
- Safety Representatives / JHSC Members**



**TRAINING ACROSS ONTARIO  
CALL TO REGISTER!**  
**CENTRAL ONTARIO — 1-800-219-8660**  
**OTTAWA AREA — 1-613-274-3662**