



North American Occupational Safety and Health Week May 2 – 8, 2010
www.naosh.ca

The goal of North American Occupational Safety and Health (NAOSH) Week is to focus the attention of employers, employees, the general public, and all partners in occupational safety and health on the importance of preventing injury and illness in the workplace, at home and in the community. The slogan is Safety and Health: A Commitment for Life, and this year's theme is **How Safe Are You!**

Use this checklist during NAOSH Week to show your commitment to health and safety by implementing safe work practices every day.

- 1 Does your workplace have a written, up-to-date and posted health and safety policy and a program to implement the policy? YES NO
- 2 Does everyone in your workplace know their current obligations under the Occupational Health and Safety Act or the Canada Labour Code Part II, as well as the relevant regulations and amendments? YES NO
- 3 Does everyone know the worker representative or committee members whose role it is to address health and safety issues? YES NO
- 4 Does your workplace have a system to conduct planned health and safety inspections that includes training, responsibilities and checklists? YES NO
- 5 In your workplace, is health and safety training provided to staff, and especially vulnerable workers (e.g. new, immigrant, young, aging) who may be unfamiliar with the job? YES NO
- 6 Is the Workplace Hazardous Materials Information System (WHMIS) education program current and reviewed annually and when materials or processes change? YES NO
- 7 Do the workers in your workplace know how to report health and safety concerns and hazards? YES NO
- 8 Is your workplace emergency response plan posted, up-to-date and practiced regularly? YES NO
- 9 Does your workplace have a program to recognize, assess and control hazards such as MSD (musculoskeletal disorders), MVI (motor vehicle incidents), equipment entanglement, falls, workplace violence and electrical hazards? (MSD are injuries that affect muscles, tendons, ligaments and nerves. Some examples include: back pain, carpal tunnel syndrome, tendonitis and tenosynovitis.) YES NO
- 10 Is the health and safety record of your workplace considered when management performance is evaluated? YES NO

This checklist was developed by the Ontario NAOSH Network, a coalition of the province's health and safety partners.